**AAUW Torrance Branch Board Meeting Minutes**

**March 4, 2014**

**Attending:** Athena C., Susan N., Pat A., Indrani C., Elaine B., Kay O., Gloria L.

**Meeting called to order**: 7:45 PM Pat A. sub for Janis P., secretary

**>Minutes** from the February meeting were approved moved by Athena seconded by Susan.

**>Treasure’s Report**

* February statement of Assets and Liabilities
* Statement of Revenue and Expenditures
* Discussion and clarification of restrictive and general funds
* Discussion concerning the creation of a separate account for Tech Trek
* Branch audit still in motion recheck will be made
* Members will vote at the March 23, Tea as to the division of funds going to local scholarships. Non attendees will have limited opportunity to vote on line

**>Membership**

* Current prospective members are the result of Branch special event, Girls in Gear and February program.
* Membership VP requested to create flow chart identifying steps from prospective to full members or not.

**>Convention Update**

* Kay gave an update on actions of the LAC and encouraged more attendance and volunteering through blasts to the members. Athena proposed a division of budgeted funds for convention be divided by the 5 attendees registered as of March 4.

**>Public Policy**

* Athena discussed the two upcoming LWV Candidates Forums for Torrance City Government: March 27 Mayor and City Clerk Candidates, and March 31, the City Council Candidates.
* AAUW Torrance Branch is co-sponsoring by providing volunteer to assist in the functioning of the evening on March 31.
* On March 31 Volunteers will attend the 5:30 PM training by Jamie Watson before the 6:30 PM opening of the Forum.
* Susan announced the attendance at the first every international film presentation general meeting was well received, and two prospective members attended and one indicating she was definitely join.

**>Program**

* Still awaiting call back from April speaker from Rainbow Services
* There will be no May Branch General Meeting as we are encouraging our members to support the Beach Cities Branch Author’s Luncheon.
* Negotiations are continuing on holding the June Installation and meeting at the Miyako Hotel on Western Avenue with the good possibility of a special tour of this famous Hybrid Hotel.

**>March 23 Fundraising Tea**

* Gloria Liu representing the committee announced the March 6 meeting at

7 PM to finalize materials and supplies. The executive committee has created an action/needs sheet to insure coverage for all necessities for this event.

**>Nominating Committee**

* No one signed on to this committee Athena proceeding in contacting members for open board positions for 2014-15.

**>Telegram Editor**

* All goes well.
* Athena announced the possibility of future editor to shadow and be trained.

**>Website**

* Elaine will mail the current **renewing members form** so the board can review and bring suggestions to the April Board Meeting and then approved changes to the form can be uploaded to the website. This was the request of our webmaster, Susan. In the future, minutes from board meetings and board agenda, in advance of the meeting will posted on the site.

**>EPC**

* No report